

Industry
Training
Solutions



its

2019

GATEWAY

PACKAGES

Industry Training Solutions



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YOUR FUTURE





GATEWAY PACKAGES

OUR TAILORED GATEWAY PACKAGES OFFER YOUR STUDENTS THE OPPORTUNITY TO GAIN:

- Valuable skills and knowledge prior to going to a workplace to complete work experience. This enhances the workplace experience for all parties.
- Industry unit standards while completing their practical requirements in their work placement.

14 OR MORE STUDENTS?

Add \$100+gst per person and we will run a 1 or 2 day course for your group. Conditions may apply, please talk to us.

Join two packages for a 20 credit (or more) program.

THE COST FOR EACH PACKAGE INCLUDES:

Prices range from \$90 to \$145+gst

- Provision of all printed student learning and assessment material
- Postage
- Marking of assessments
- Industry Training Solutions Ltd E-certificate of completion
- Ongoing support from our tutors is available at any time through our Student Help Desk email – support@its.ac.nz

WHAT IS NOT INCLUDED IN THE PRICE?

Resit cost \$17.50 including postage.
Printed certificates cost \$10 each including postage.
GST.

To place an order, please complete this form and email to schools@its.ac.nz. A copy is available in the schools' section of our website or you can just email us.



GATEWAY PACKAGES ORDER FORM

SCHOOL: _____

EMAIL: _____

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POSTAL ADDRESS: _____

SCHOOL CONTACT: _____

PACK	PRICE	NUMBER REQUIRED	NOTES
EMPLOYABILITY SKILLS AND WORK READINESS LEVEL 2			
Package A – 10 credits	\$145++		
Package B – 11 credits	\$145++		
EMPLOYABILITY SKILLS AND WORK READINESS LEVEL 3			
Package C – 11 credits	\$145++		
Package D – 10 credits	\$145++		
SERVICE INDUSTRIES LEVEL 2			
Hospitality Package A – 11 credits	\$145++		
Hospitality Package B – 10 credits	\$145++		
Retail Package A – 10 credits	\$145++		
Retail Package B – 10 credits	\$90++		
SERVICE INDUSTRIES LEVEL 3			
Hospitality Package C – 11 credits	\$90++		
Hospitality Package D – 12 credits	\$90++		
Hospitality Package E – 5 credits	\$90++		
Retail Package C – 10 credits	\$145++		
Retail Package D – 10 credits	\$145++		
Retail Package E – 7 credits	\$90++		

NOTES

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EMPLOYABILITY SKILLS AND WORK READINESS

LEVEL 2

PACKAGE A

	10 CREDITS		\$145++
	CREDITS	THEORY	PRACTICAL
Complete Complex Forms (24871 v4)	2	Yes	No
Describe an employment relationship, and the application of employment law to that relationship (1979 v10)	3	Yes	No
Apply a problem-solving method to a problem (7123 v7)	2	Yes	No
Maintain personal presentation and a positive attitude in workplaces involving customer contact (62 v9)	3	No	Yes (workplace)

PACKAGE B

	11 CREDITS		\$145++
	CREDITS	THEORY	PRACTICAL
Demonstrate knowledge of diversity in the workplace (377 v8)	2	Yes	No
Participate in a group/team which has an objective (9677 v10)	3	Yes	Yes (workplace or ITS workshop)
Demonstrate knowledge of time management (12349 v6)	3	Yes	No
Describe strategies for managing stress (12355 v6)	3	No	Yes

EMPLOYABILITY SKILLS AND WORK READINESS

LEVEL 3

PACKAGE C

	11 CREDITS		\$145++
	CREDITS	THEORY	PRACTICAL
Give feedback on performance in the workplace (9705 v7)	3	Yes	Yes (workplace or ITS workshop)
Listen actively to gain information in an interactive situation (11097 v5)	3	Yes	Yes (workplace or ITS workshop)
Contribute within a group/team which has an objective (9681 v7)	3	Yes	Yes (workplace or ITS workshop)
Demonstrate knowledge of sleep and sleep management in relation to work performance (21337 v3)	2	yes	No

PACKAGE D

	10 CREDITS		\$145++
	CREDITS	THEORY	PRACTICAL
Demonstrate and apply knowledge of communication theory (9694 v8)	4	Yes	No
Give oral instructions in the workplace (1312 v7)	3	Yes	Yes (workplace)
Demonstrate and apply knowledge of safe manual handling practices in the workplace (17459 v6)	3	Yes	Yes (workplace that uses mechanical aids for manual handling tasks)



SERVICE INDUSTRIES

LEVEL 2

HOSPITALITY PACKAGE A

	14 CREDITS		\$145++
	CREDITS	THEORY	PRACTICAL
Practice food safety methods in a food business under supervision (167 v8)	4	Yes	Yes (workplace)
Prepare and serve hot and cold non-alcoholic drinks for a commercial hospitality establishment (14425 v7)	5	Yes	Yes (workplace)
Prepare and clear areas for table service for a commercial hospitality establishment (14434 v7)	3	Yes	Yes (workplace)
Provide customer service (57 v9)	2	Yes	Yes (workplace)

HOSPITALITY PACKAGE B

	10 CREDITS		\$145++
	CREDITS	THEORY	PRACTICAL
Demonstrate knowledge of maintaining a safe and secure environment for people in the hospitality industry (14466 v6)	2	Yes	No
Provide customers with information about an establishment in the hospitality industry (14469 v6)	2	Yes	Yes (workplace or ITS workshop)
Interact with customers in a service delivery context (28145 v1)	2	No	Yes (workplace or ITS workshop)
Demonstrate and apply knowledge of legislation applicable to sale of goods and services (11968 v8)	4	Yes	Yes (workplace or ITS workshop)

RETAIL PACKAGE A

10 CREDITS		\$145++
CREDITS	THEORY	PRACTICAL

Use safe work practices in a retail environment under supervision
(11971 v7)

3

No

Yes
(workplace or ITS workshop)

Establish and maintain positive customer service interactions in a retail environment
(11941 v7)

2

No

Yes
(workplace or ITS workshop)

Assist customers to select goods and/or services
(11938 v4)

5

No

Yes
(workplace)

RETAIL PACKAGE A

10 CREDITS		\$145++
CREDITS	THEORY	PRACTICAL

Demonstrate knowledge of products and product information in a retail environment
(28301 v3)

5

Yes

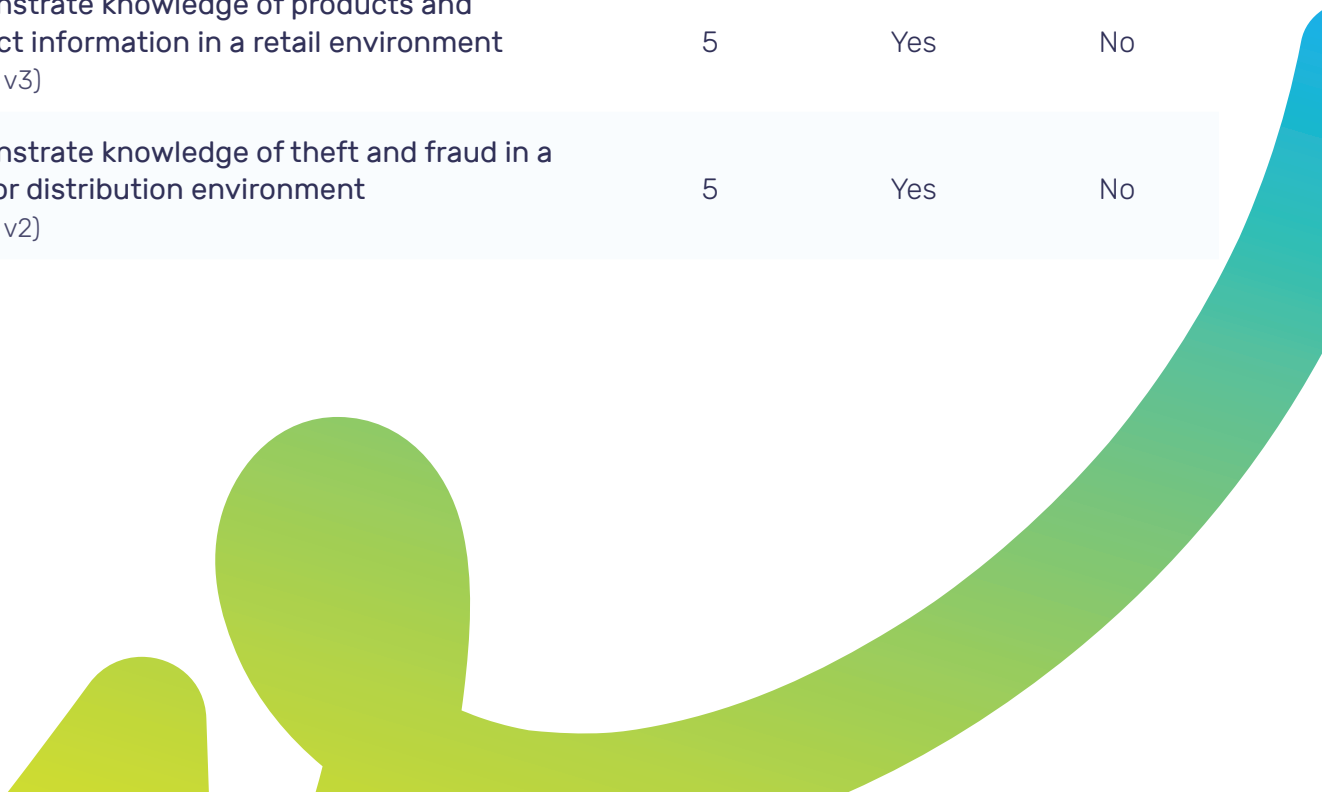
No

Demonstrate knowledge of theft and fraud in a retail or distribution environment
(24997 v2)

5

Yes

No



SERVICE INDUSTRIES

LEVEL 3

HOSPITALITY PACKAGE C

	11 CREDITS		\$90++
	CREDITS	THEORY	PRACTICAL
Provide café counter service in a hospitality establishment (14441 v6)	5	No	Yes (workplace)
Provide hospitality sales and service opportunities to customers (21853 v5)	6	Yes	Yes (workplace)

HOSPITALITY PACKAGE D

	12 CREDITS		\$90++
	CREDITS	THEORY	PRACTICAL
Demonstrate knowledge of culinary products and terms (18497 v6)	8	Yes	No
Demonstrate knowledge of food contamination hazards, and control methods used in a food business (168 v6)	4	Yes	No

HOSPITALITY PACKAGE E

	5 CREDITS		\$90++
	CREDITS	THEORY	PRACTICAL
Demonstrate knowledge of maintaining a responsible drinking environment as a server in a licensed premise (4645 v8)	2	Yes	No
Demonstrate knowledge of alcoholic and non-alcoholic beverages (14420 v7)	3	Yes	No

RETAIL PACKAGE C

10 CREDITS		\$145++
CREDITS	THEORY	PRACTICAL
Demonstrate and apply product and/or service knowledge (11818 v6)	2	Yes (workplace or ITS workshop)
Apply skills and qualities of a salesperson in a retail or distribution environment (11831 v7)	6	Yes (workplace or ITS workshop)
Employ customer service techniques to accommodate customer behavioral styles in a workplace (376 v8)	2	Yes

RETAIL PACKAGE D

10 CREDITS		\$145++
CREDITS	THEORY	PRACTICAL
Apply health, safety and security practices to service delivery operations (27927 v1)	5	Yes (workplace)
Apply standard operating procedures and the code of conduct to a work role in a service delivery organisation (27929 v1)	5	Yes (workplace)

RETAIL PACKAGE E

7 CREDITS		\$90++
CREDITS	THEORY	PRACTICAL
Explain practices to detect and reduce staff theft and fraud in a retail or distribution environment (24999 v2)	4	Yes No
Explain the legal definitions and consequences of theft and fraud in a retail or distribution environment (24996 v2)	3	Yes No



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